



**THE SOUTH AFRICAN PONY CLUB  
KWAZULU/NATAL PONY CLUB REGION**

**Minutes of the Annual General Meeting of the KZN Region of the South African Pony Club held at the Highbury School on 3<sup>rd</sup> November 2012 at 12h00**

**PRESENT:** Mrs Louise MacLeod, Chairlady  
Mrs. Charlotte Houston, Vice Chairlady  
Mrs Leonie Botha, Treasurer  
Mrs Jenny Thom, Secretary

***And the following branch representatives:-***

Mt Edgecombe	Shirley Weatherhead, Joyce Nidd
Karkloof Howick	Charlotte Houston, Claire Davidson
Zululand	Alison Hyde, Odette Allan, Christine McGregor
Hillcrest Waterfall	Sean Duffey
Ashburton	Holley Bromehead
Shongweni	Odette Caldwell
Hilton	No representative
Hammersdale	Claire Wager
Queensburgh	Janice Glancey
Dressage Committee	Nadine Parker

***Apologies from:***

Nicci Trollip (Mt Edgecombe), Jane Duminy (Hilton), Barbara Kyllonen (Drummond)

- 1) WELCOME**  
Louise welcomed all members present and thanked them for coming. Special thanks to Zululand and Karkloof Howick for making the long trip.
- 2) Minutes of the 2011 Annual General Meeting**  
Acceptance of minutes of KZNPC AGM held on 4<sup>th</sup> November 2011 (Alison Hyde, Odette Allan)
- 3) Treasurer's Report:**  
Leonie read the Treasurer's report, which will be emailed to all Branches, and update of debtors. Thanks to all Branches for paying up Interbranch fees in time.
- 4) Chairman's Report**  
Louise MacLeod read the chairman's report and it will be circulated.
- 5) SA Pony Club AGM**  
Charlotte proposed that PC must be placed back onto one of the Equestrian Federations. This will have to be discussed at national level.
- 6) Recognition of New DC's**  
Queensburgh: Janice Glancey  
Hillcrest Waterfall: Sean Duffey  
New Branch: Drummond: Barbara Kyllonen

### **DC's remaining**

Durban: no DC

Ashburton: Holley Bromehead

Hilton: Jane Duminy

Shongweni: Odette Caldwell

Zululand: Odette Allan

Mt Edgecombe: Nicci Trollip

Karkloof: Charlotte Houston

Hammarsdale: Claire Wager

### **7) BRANCHES**

- a) Summerveld – The KZN committee has decided to place Summerveld in recess, members will be contacted by Shongweni Branch to join them.
- b) Fees have been transferred into KZNPC account, Summerveld kit and trophies still needs to be collected from Sue Barrow
- c) Hilton Branch – still to be discussed, 2 members from Hilton have joined KKH

### **8) Date and Venues of Forthcoming Regional Events:**

- a) C+ Camp – Jane Collier 10<sup>th</sup> – 14<sup>th</sup> December 2012 – Branches to put members forward to Jenny.
- b) Mounted Games – 17<sup>th</sup> December 2012- Branches to send though entries to Megan and Jenny.
- c) Interbranch 2013 –still to be confirmed. Refer to survey.

### **9) DC Workbook**

- a) Jenny handed out a DC workbook guide to branches,
- b) This will aid DC's with their records for the year.
- c) This will be emailed.

### **10) Update of members and transfer of members**

- d) Jenny enquired if all DC were proficient in Excel documents to keep members updated, all were agreeable
- e) Please could all branches adhere to rules regarding transfers of members. (KZN must be notified of all transfers)
- f) **Efficiency tests must be sent through to Secretary within 24 hours of testing.**
- g) This is vital to keep an updated database of members and to which branch they belong.
- h) DC's must inform KZN and new branch if they are paid up members.
- i) If a member goes to University they must inform KZN to keep them in our records for a period, so they then are able to rejoin.

### **11) End of Year reports - Jenny**

- a) Jenny requested that year end reports are sent through **urgently**.
- b) **Summary of Year End Report**
  - i) Branches to obtain a print out of their bank accounts on the 31<sup>st</sup> September – **YEAR END**.
  - ii) Branches to finalize members who have paid up between **1 October** the previous year to **31<sup>st</sup> September** current year.
  - iii) Subs are paid in **ARREARS** – Branches are paying **R50 to KZN** and **R50 SAPC** for the members you have within the above dates. **Total R100**.
  - iv) Member's lists sent to **KZN Secretary** and **SUBS** to be paid by the **15<sup>th</sup> of October**.
  - v) **ANNUAL REPORTS ARE DUE BY THE 31<sup>TH</sup> OCTOBER**.
  - vi) AGM minutes can be sent through within November.
  - vii) Things to take note:
    - (a) Associate Members are members over 18
    - (b) Friends are members who are over 25.
    - (c) Assisted Members: a letter of recommendation needs to be put through to the KZN committee, for approval.

- (i) These members will not pay membership fees and Branches will not submit fees through to Regions at year end, but they must be entered as assisted members into year end report.

viii) **Suggestions**- any new members who want to join after IB, a suggestion is to hold their membership fees and bank them after 31<sup>st</sup> September as it would not be fair on parents paying for the previous year and then having to pay again for the new year.

## 12) DC Training

- a) 2 Branches would require DC training : Janice from Queensburgh and new Durban DC
- b) Committee members would also like to join, Joyce from Mt Edgecombe
- c) KZN would find out from Gauteng what DC program they are running.

## 13) Election of Office Bearers

- a) Chairman – Louise MacLeod (1 year term re-election 2013)
- b) Vice-Chairman – Charlotte Houston –(1 year term re-election 2013)
- c) Secretary –Jenny Thom will remain as secretary for 1 more year, training Saadia Varachia to take over in 2014
- d) Treasurer - Leonie standing down : Saardia Varachia – 1 year (Zululand Branch)

## 14) Efficiency Tests:

- a) B and A test clinics – Will be run by **Nadine Parker**
- b) Hillcrest - 1 B tester – Liam Duffy
- c) Mt Edgecombe – Kyle Trollip
- d) Zululand currently have 1 C+ candidate
- e) Karkloof Howick has 9 candidates for (A) test.
- f) Shongweni area 2 (A) candidates – E Thom and H MacLeod
- g) It was suggested that the clinics would be run up in Howick as majority of members are there.
- h) Members from Highway area would have to travel.

## 15) Clinics

- a) Leonie suggested running clinics for each discipline.
- b) Each Branch should arrange 1 clinic for the year and invite other Branches.
- c) Sell refreshments to cover costs for Instructors.
- d) This will be most valuable to members to improve their riding and bring up our standards.
- e) These clinics must be coordinated through Nadine and Shirley.

## 16) Camp

- a) The general view is that we need to arrange a camp for next year and run it with Mounted Games.
- b) Zululand suggested running camp in their area in April.
- c) Possibility to use Choice Carriers for transporting. Cost is estimated at R12,500 for 16 horses.
- d) KZNPC could subsidize the part of the cost for float.
- e) Zululand can cater for 25 horses.
- f) ***Odetta, Alison and Christine will investigate and report back to the KZN Committee.***

## 17) INTERBRANCH

- a) **Best Pony Club Member** – Awarded to Heather MacLeod for her dedication in helping organize the Eventing at IB. Nadine seconded this as she has been assisting the KZN Dressage Committee at their events.
- b) **Best Pony Trophy** – (*Longest serving Pony/Horse at Interbranch*) – this award has been awarded to Howling Success owned by Jaide Caldwell with great sadness of the loss of her companion this year.
- c) **Eventing** – Colours have been awarded to Zelda Prinsloo from Shongweni Branch
- d) **QUALIFYING FOR OPEN RIDING**
  - i) Eventing riders: must qualify in 2 x 90cm KZNHS events and obtain QR

- ii) Dressage: must qualify in 2 classes of Novice 5 with a score above 50%.
- iii) Show Jumping : not discussed
- iv) Equitation: not discussed

## 18) Interbranch Committee

### a) DISCIPLINE HEADS

- i) Dressage – Nadine Parker
- ii) Equitation – Chantel Duffey
- iii) Eventing – Heidi Wood and Fransie Weston
- iv) Show Jumping – Charlotte Houston
- v) Rosettes – suggestions to be ordered prior to champs (possibly from Joburg) –B Kyllonen
- vi) Trophies - photos taken but not handed out. – Alison Hyde offered to look after Trophies at IB
- vii) Team co-ordinator – Kathy Kemlo

### b) **Functions Co-ordinator -**

- i) Stabling – Cindy Meekers
- ii) Entries – Cindy Meekers
- iii) Printing Program – Kathy Kemlo

### c) **Branch in charge of disciplines**

- iv) Dressage –Shongweni and Hammersdale
- v) Equitation –Hillcrest Waterfall assisted by Queensburgh
- vi) Show Jumping –Karkloof and Zululand
- vii) Eventing –Drummond – all to assist with jump judges.
- viii) Jumpkhana –Ashburton and Hilton
- ix) Quiz –Mount Edgecombe
  - (a) Test for Dressage and Equitation still need to be confirmed @ National AGM in Feb 2013)
  - (b) Inter- Regional Judges – will be confirmed by SAPC.

## 19) IRELAND: IVEAGH PONY CLUB

- i) Karkloof have been in touch with Iveagh Pony club in Ireland, as they are interested to bring 6 riders across for 2013.
- ii) Nadine would enquire at the Jockey Academy for accommodation – Carla Higgs.

### b) **Feedback from Interbranch 2012**

- x) More Braai fires
- xi) Format for IB Program was well done.
- xii) 3 arenas created problems for keeping the spirit up.
- xiii) It was accepted that we would keep the program to 4 days.
- xiv) Adult marshals need to be located at warm-up arenas, with proper signage for these arenas.
- xv) Etiquette needs to be printed in the program for warm-up arenas.
- xvi) Eventing cooling down arena was well managed, with some considerations for eg pony/horse not removing saddles.
- xvii) Trophies: Suggestions that we give out a small trophies to winners, KZN trophies not to be given out
  - (i) Trophies can be purchased from Trophy International.
- xviii) Beginners Class: if there are juniors in Beginners class then they must go into their own pool, having a children's and junior pool, so there is no confusion with gate marshals.
- xix) Nadine will assist with choosing teams for IB
- xx) Parade was held at a good time for parents and Branches; all felt this should be continued.
- xxi) Charlotte to once again announcing for Eventing, she was excellent and all enjoyed her humour.
- xxii) Food was still expensive.
- xxiii) Grooms meals were excellent and should be printed on Entry forms.
- xxiv) Branches are still finding Interbranch expensive.
- xxv) Royal Show Grounds would not work, as the Dressage committee would not accept to have IB run there.

xxvi) Taken from 2011 minutes

- (i) DC's requested that kids have more respect for adults and this must start at ground level during rallies within the Branch.
- (ii) There was a decision that no yellow cards would be given or points deducted from unruly members at I/B. Discipline/Respect must start at Branch level and must be insisted upon at rallies. Parents need to understand the need for this, and be educated in this regard by the DC's.
- (iii) Parents must be aware of Pony Club rules.
- (iv) **Interbranch:** Entry fees must be in on closing date.

7) **Dispute within Branches**

- a) Louise pointed out that if there were any disputes within Branches that they must go through the committee.

8) **Website**

- a) Branches were encouraged to send through photos and info for the end of the year.
- b) Jenny to receive some training regarding uploading files and photos.

9) **Community Outreach**

- a) Louise would like each branch of Pony Club to take on an outreach programme involving the Pony Clubbers in giving back to the community in one way or another. She would like it to be an annual commitment with the members actively involved in regular help.

10) **General**

- a) Charlotte to get in touch with Isabelle regarding Lotto.
- b) We would like to bring back the Horsemanship clinics which Nadine was running at the beginning of 2012, suggestion was Saturday afternoons.
- c) Coaching certificates was recommended for the A and B members, to encourage them to coach.

11) **2013 date for AGM – Saturday 2<sup>nd</sup> November 2013.**

## KZNPC CHAIR REPORT 2012

Another Pony Club year has flown by and we are once again at our AGM. As I reflect on the year past, there have been both positives and negatives.

First of all I would like to thank all the DC's and their committee members for their hard work, patience and tolerance. Being a DC is everything except what is told to you as you spend much of your time counseling and trying to keep members happy! We started the year with 11 branches and we gained Drummond during the year. Unfortunately we have seen the necessity of closing Summerveld. It is a very time-consuming job to run a branch, and I think it is practical to be flexible allowing a branch a period of dormancy, if it is necessary. The most important factor is to try and accommodate all our existing Pony clubbers satisfactorily according to each area's specific and often unique needs and to encourage the growth of membership. Pony Club is supported by KZNHS and many of their disciplines together with the people who run them, as they realise that Pony Club remains the only training children can receive in understanding horsemanship and most particularly, Horse and Pony care. It is for this reason that we are duty bound as lovers of the sport of horses, to encourage as many youngsters as possible to join Pony Club.

Following on from this, there is a demand within our KZN Pony Club for progressive training and testing. This is an area that we have targeted and thanks to Charlotte and Nadine, will be delivered upon. They will have a programme of lectures aimed at both B and A level candidates that will be delivered over a period of time. At these two levels, the importance of a solid base of knowledge, developed over a period of time, cannot be over-emphasised. I would like to encourage DC's to focus on training their members towards their efficiency tests by making use of the badges and the super workbooks that has been developed for each one.

The B camp held over December on the Toucher's farm near Midmar, was very successful on many fronts. Valuable lessons were also learnt from it as to the best way to run such camps into the future. A C and C+ camp was held concurrently on Riann Capastoni's farm, where many Pony Clubbers were able to take advantage of the testing opportunity.

Skipping ahead to our very exciting new KZN Pony Club website, I would like to commend Holley Bromehead and her team for creating such an amazing site for us, complete with links. Thank you very much for the hours that you have put into this, Holley! We appreciate it! Please remember a website needs to be kept current, and although we have asked for photos we have received none from the branches. Please would each branch send between 4 and more pictures to Jenny and your DC's report on the year's events so that these can be posted under your Branch. There will be an incentive to this, we will discuss later. I would also like the website to list the names of the Pony Clubbers and their achievement standards.

We will be talking about Interbranch 2012 later on, but I would like to note from my point of view (for what it is worth), I felt that Interbranch this year was a very happy one. I thank all of you sincerely for your hard work and for making it all happen. There are many areas that need attention and I will expand on the way forward later on. Thanks everyone for paying so timeously. There are some outstanding accounts still needing settling. Branches will see these outstanding accounts on the Financial sheet.

I would like to congratulate the KZN beneficiary of the prestigious Pony Club Laurel Award Keith Toucher. Ian Marr, Lindsay Morris and Jenny Dempsey were awarded Life Membership to Pony Club for their long service and commitment.

A gracious thank you goes to Louise Toucher for creating and perfecting the Eventing Programme which she has specially created for Pony Club. It is a programme which will sort the entries and times for the whole of Interbranch. We will test it on a dry run prior to Interbranch 2013!

We were honoured to host the MacKenzie family from Gauteng Pony Club at our Interbranch this year. I would really like to aim at sending a KZN team to Gauteng to join them at their Interbranch 2013. It is a great opportunity for our Pony Clubbers to set as a goal.

In closing I would like to thank my faithful and long-suffering committee. Charlotte, Jenny and Leonie, thank you for always flying the Pony Club flag high and for your dedication.

# FINANCIALS

## TREASURERS REPORT

TREASURER'S REPORT FOR KWA ZULU NATAL AGM dd 03 NOVEMBER 2012

Hello and welcome to all.....

This year is bitter sweet for me, as I have decided not to stand for Treasurer for 2013. After being involved with PC in general for approx 15 years, ( not all as treasurer I must add) it is now time for new blood.

The past financial year ran at a loss of R7 334.19. Even with running at a loss, we still have healthy bank balance as at 03/12/12 of R76 470.37, but please keep in mind we still need to pay over levies to SAPC of approx R13 000 – R15 000 depending on the number of member for the past year.

I would like to thank all the DC's and Treasurers for the great effort in doing prompt payments for IB 2012, this really helped in managing the show. We had a 98 % success as far as this goes.

Our total income for IB 2012 was R115 795.00 and our total expenses were R106 105.02 which means we actually made a little profit on IB of R9 799.98.

There is still a small problem with references when deposits are being made into the KZNPC bank account. Please be more specific when doing payments. Sorry Shongweni.....a payment was made with the reference of XXX.....

I would like to thank the committee for all their assistance during the year and would like to wish my successor the best of luck, as my position as treasurer is up for re-election and I am not available to stand for the next year.

Many thanks

Leonie Botha

# INCOME

	LEVIES	SUNDRIES	IB	B TEST	STOCK	IRELAND	LOTTO	TOTAL
Oct-11	6200.00						4293.00	10493.00
Nov-11	1700.00		1000.00	1600.00				4300.00
Dec-11	11428.00			2800.00				14228.00
Jan-12	11157.00							11157.00
Feb-12								0.00
Mar-12					350.00			350.00
Apr-12	3915.00	39.00			885.00			4839.00
May-12								0.00
Jun-12			21990.00					21990.00
Jul-12			93805.00					93805.00
Aug-12					350.00			350.00
Sep-12					190.00			190.00
Oct-12	0.00	0.00						0.00
Nov-12								0.00
Dec-12								0.00
CASH ON HAND								110
	34,400.00	39.00	116,795.00	4,400.00	1,775.00	0.00	4,293.00	161,812.00

# EXPENDITURE

	LEVIES	SUNDRIES	IB	B TEST	STOCK	IRELAND	CHARGES	TOTAL
Oct-11						1888.48	155.65	2044.13
Nov-11			670.00		942.00	16686.67	269.43	18568.10
Dec-11		386.94		6000.00	126.00		299.01	6811.95
Jan-12	13200.00	5276.00		5125.00			227.81	23828.81
Feb-12							175.25	175.25
Mar-12							285.50	285.50
Apr-12					1950.00		182.60	2132.60
May-12		799.98	4376.00				181.50	5357.48
Jun-12							169.00	169.00
Jul-12			102219.02				225.25	102444.27
Aug-12		550.00	5350.00				292.75	6192.75
Sep-12					957.60		178.75	1136.35
Oct-12		0.00						0.00
Nov-12								0.00
Dec-12								0.00
	13,200.00	7,012.92	112,615.02	11,125.00	3,975.60	18,575.15	2,642.50	169,146.19

<b>NET PROFIT/LOSS 2012</b>	21,200.00	6,973.92	4,179.98	-6,725.00	2,200.60	18,575.15	1,650.50	7,334.19
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**Branches short Paid by R3,715.00**     
 **Lotto to Fund this Loss**     
 **Income Disclosed Last Year**



# INTERBRANCH INCOME AND EXPENDITURE

## INCOME

BRANCH	DUE	DATE	PAID	SHORT PAID
ASHBURTON	6,080.00	21/06/12	6,080.00	-
DRUMMOND	6,510.00	04/07/12	6,510.00	-
GAUTENG	510.00	05/07/12	510.00	-
HAMMERSDALE	13,070.00	03/07/12	13,070.00	-
HILLCREST WATERFALL	6,320.00	04/07/12	6,320.00	-
HILTON	5,825.00	21/06/12	5,825.00	-
KARKLOOF	23,050.00	09/07/12	21,000.00	2,050.00
MT EDGECOMBE	10,530.00	07/07/12	10,450.00	80.00
QUEENSBURGH	7,790.00	19/07/12	7,470.00	320.00
SHONGWENI	8,400.00	09/07/12	8,400.00	-
SUMMERVELD	11,775.00	22/06/12	10,510.00	1,265.00
ZULULAND	19,650.00	02/07/12	19,650.00	-
<b>TOTAL</b>	<b>119,510.00</b>		<b>115,795.00</b>	<b>-3,715.00</b>

## EXPENDITURE

DESCRIPTION	AMOUNT
FLIGHTS	4,376.00
LEONIE REFUND	4,042.84
JUDGES	6,800.00
PETROL JOYCE	150.00
LOUISE MAC LEOD	822.17
ELAN ROSETTES	6,914.00
KL KEMLO (PROGRAMS)	616.00
MEDIC	7,750.00
DSC	71,618.25
JENNY THOM (REFUND)	505.76
J HARMS (ARMBANDS)	2,450.00
PROGRAMMES	60.00
<b>TOTAL</b>	<b>106,105.02</b>

### **LEONIE**

MAKRO/REFRESHMENTS	742.55
WOOLWORTHS/MUFFINS	84.34
CNA/STATIONARY	323.75
MAKRO/REFRESHMENTS	417.40
WOOLWORTHS/MUFFINS/GIFTS	783.25
ICE	31.90
CARDIES/GIFTS	139.80
WOOLWORTHS/REFRESHMENTS	364.10
MAKRO/REFRESHMENTS	337.90
GIFT/JENNY	770.00
ICE	47.85
<b>TOTAL</b>	<b>4042.84</b>

### **JUDGES**

CHARDY NOLTE	300
NADINE PARKER	300
SUE WHITE	300
CHERYL DANCHIN	300
DENISE GRAHAM	300
GILL PATER	300
JENNY DEMPSEY	400
PAM CROMPTON	300
BELINDA BUYS	300
CAROL NURDEN	300
DI BAXTER	300
COURTNEY GERTENBACH	300
MANDY SUMMERVILLE	300
FRANSIE WESTON	600
TESSA DAWSON	400
DAWN NISSAN	300
NICCI BARTLETT	300
KAREN SUTTON	300
DEBBIE TAYLOR	300
HEIDI WOOD (DJ SAM)	600
<b>TOTAL</b>	<b>6800</b>

<b>INCOME</b>	
<b>TOTAL ENTRIES RECEIVED</b>	<b>115,795.00</b>
<b>ENTRIES SHORT PAID</b>	<b>3,715.00</b>
<b>EXPENDITURE</b>	
<b>TOTAL EXPENSES</b>	<b>106,105.02</b>
<b>PROFIT/LOSS</b>	<b>13,404.98</b>
<b>PETTY CASH ON HAND</b>	<b>110.00</b>

<b>PETTY CASH IB 2012</b>			7000
JUDGES		6800	200
PROGRAMS	60		260
PETROL JOYCE		150	110