



**THE SOUTH AFRICAN PONY CLUB
KWAZULU/NATAL PONY CLUB REGION**

**Minutes of the Annual General Meeting of the KZN Region of the South African Pony Club held at the
Highbury School on 5th November 2011 at 12h00**

PRESENT: Mrs Louise MacLeod, Acting Chairman
Mrs Leonie Botha, Treasurer
Mrs Jenny Thom, Secretary

Special Guests:-

Mr Rob Pickard National PC Chairman
Mrs Lindsay Morris

And the following branch representatives:-

Mt Edgecombe	Shirley Weatherhead, Joyce Nidd, Nicci Trollip
Karkloof Howick	Rhian Capostagno
Zululand	Alison Hyde, Odette Allan
Summerveld	Sue Sadler, Mariana Rautenbach, Barbara Kyllonen
Hillcrest Waterfall	Trish Boell
Ashburton	Alice Goodall, Blythe Watson
Shongweni	Leonie Botha
Hilton	Louise Toucher
Hammersdale	Adi Weerheim

Apologies from:

Mary-Ellen de Hoed, (Durban), Holly Bromehead (Ashburton), Claire Wager, (Hammersdale), Charlotte Houston (Karkloof), Sue Barrow (Summerveld), Sean Duffy (Hillcrest), Claire Davies (Karkloof)

1) WELCOME

Louise welcomed all members present and thanked them for coming. Special thanks to Rob and Lindsay and Zululand for coming so far.

2) Matters Arising

- Rhian enquired around SAEC and where PC stands within the equestrian federation.
*(Rob addressed these matters.) ***Rob or Isabelle to send us a short summary.***
- KZNPC website as to what had been done.
This matter is discussed later.
- Procedure of DC Resignation.
Lindsay would find documents to assist committee with this.
DC must know what the responsibilities they are taking on, suggestion for a DC induction day.

There were no other matters arising from the previous minutes.

3) Minutes of the 2010 Annual General Meeting

The 2010 minutes were accepted – (Alison Hyde, Odette Allan)

4) Treasurer's Report:

Leonie read the Treasurer's report, which will be emailed to all Branches, and update of debtors.

**Branches would not be able to participate in Interbranch if they have outstanding money owing to KZNPC (this includes the payment of Interbranch entry fees.)*

5) Chairman's Report

Louise MacLeod read the chairman's report and it will be circulated.

- Summerveld enquired about **E test** as we need cream felt and pale yellow board to print certificates.
- **Interbranch:** Entry fees must be in on closing date.
- Parents must be aware of Pony Club rules.
- Branches must make sure that the entries are in, branches to pay KZNPC.

6) SA Pony Club AGM

No matters arising.

7) Recognition of New DC's

Hammersdale: Claire Wager

Karkloof: Charlotte Houston

Mt Edgecombe: Nicci Trollip

Queensburgh: Charlotte Erasmus

DC's remaining

Durban: Mary Ellen de Hoed

Ashburton: Holley Bromehead

Hilton: Louise Toucher

Hillcrest Waterfall: Trish Boell

Shongweni: Odette Caldwell

Summerveld: Sue Sadler

Zululand: Odette Allan

Matters arising: Hilton is possibly going to amalgamate with KKH.

This could only happen once KKH have confirmed members. There are no major issues for it to go ahead, branch would be renamed: **Midlands Pony Club**. Each branch would need to close accounts and combined financials as one branch. New PC colours will need to be decided on.

8) Web site

Rhian suggested we look at the SANESA website with the possibility of bringing all Branches websites under KZNPC website. We would need to find a web design company to give us a proper contract. This would probably be costly. We also discussed that the website should be geared at the kids and a Facebook page should be set-up. Many Branches already on Facebook and we could join them with the KZNPC page.

KZN Region would still set up a website and Jenny will liase with Holley to assist us. Holley will not charge us a set up fee and only the service provider's cost of R1000.00 a year.

Rob informed us that there was still no National website set up at this stage.

9) Testing

Louise Toucher and Charlotte Houston have set up dates for a C, C+ B and mock A testing to be held at their homes from 19th to 23rd December. This has been circulated to National and KZN.

Shirley informed us that she has B test questions which will need to be signed off by Troy Kernick.

- a. The test must be set by Shirley then it was checked by Lindsay (need Dressage Judge possibly Nadine Parker) and then approved by Troy.
- b. Louise Toucher suggested changing dates, but as it had gone to Nationals, the dates would remain, but there would have to be a limit of 9 candidates.
- c. Tests are confidential as all the answers have been given.
- d. Shirley will need to form a committee who she could work with to assist in facilitate these tests.
- e. Jackie will be handing over her testing file to Louise next week.
- f. A & B test master are available from the UK.
- g. C+ test is mandatory.
- h. Regarding DC/parents watching B tests would not be allowed, but they could observe the camp.
- i. Members must pay KZN and not the branch for testing.
- j. The fee of R750 which was proposed by Louise Toucher was not including the testing day for Instructors only for the camp fees.
- k. R400 would remain as the testing fee for Instructors on the testing day.
- l. Nicci Trollip proposed that as Jane Colliers ran her camps, she had asked the members to bring 1 dinner for all candidates.
- m. The camp convenors and the KZN committee will hold a meeting to further discuss the camps and the testing requirements and procedures.

10) Dates and Venues of Forthcoming Regional Events.

a) Interbranch 2011 will be held at Shongweni: - DATE TO BE CONFIRMED

- i) As per survey of 33 members/parents we will still hold Interbranch at Shongweni
- ii) Dates will be confirmed with Shongweni and KZNHS later in the month.
- iii) Committee to email KZNHS office with proposed dates.
- iv) IEB schools holiday dates being 22nd June to 17th July 2012.
Government schools are from 22nd June to 16th July 2012.
- v) Suggestions for Karkloof would still not be advisable as this would not suit Zululand and we would need to hire jumping equipment.
- vi) Test for Dressage and Equitation still need to be confirmed. (@ National AGM in Feb 2012)
- vii) Inter- Regional Judges – will be confirmed by SAPC.
- viii) SAPC - Nationals committee will decide on Inter-regional tests. These will be selected at the AGM in February 2012.

b) Mounted Games 2012- Date still needs to be confirmed: - APRIL HOLIDAYS

- i) The decision was made that we would hold the Prince Phillip Games at Ashburton which would be a qualifier round for Games at the Royal Show.
- ii) Rhian sits on the Royal Show committee and **has confirmed** the morning of Saturday 26th May for PC Games qualified riders.
- iii) Qualified riders would compete for medals at the Royal Show
- iv) Our Entry form must change as 18-24 age group are not fossils and will be the Intermediate age group.

c) Camp 2012

- i) As the Midlands Pony Show will be held in April 2012, a date may be a problem.
- ii) Ashburton only have a few stables 14 was mentioned.
- iii) Rhian has offered her farm in Midlands only after March.
- iv) We could possibly hold it in September, but would be preferable to run it off the Mounted Games as we always have done. A venue is the issue regarding this.
- v) Nicci Trollip said she would assist with the camp.

11) Election of Office Bearers:

- a) Chairman – Louise MacLeod (2 year term re-election 2013) – Unanimous.
- b) Vice-Chairman – Charlotte Houston –(1 year term re-election 2012) – Unanimous
- c) Secretary – Jenny Thom – (1 year term re-election 2012)
- d) Treasurer - Leonie Botha (1 year term, up for re-election 2011)
- e) *Leonie to stand for this year, she would find someone within the year to take over from her. (Adi- from Hammersdale possibly has a parent who could assist.)*
- f) Committee members for Interbranch- None were elected.
Sue nominated Barbara Kyllonen. Louise to discuss with her. Barbara has accepted and will be in charge of rosettes and trophies.
- g) Branch DC's to ask parents /committee members who would like to help on this committee and forward names to JT

12) DC Workbook

- a) Jenny handed out a DC workbook guide to some branches,
- b) This will aid DC's with their records for the year.
- c) This will be emailed or printed if a Branch requests this.

13) Update of members and transfer of members

- a) Please could all branches adhere to rules regarding transfers of members. (KZN must be notified of all transfers)
- b) This is vital to keep an updated database of members and to which branch they belong.
- c) DC's must inform KZN and new branch if they are paid up members.
- d) If a member goes to University they must inform KZN to keep them in our records for a period, so they then are able to rejoin.

14) Ireland

Lindsay enlightened us with some of the findings arising from the Ireland trip.

- a) There had been no dates set as to how long the hosting families were due to host.
- b) Horses and riders hosting families changed, as some horses did not suit the riders.
- c) This has been a learning experience as 11 riders was too big a group.
- d) KZN Children were not at a level to jump 90cm.
- e) Jane Collier was excellent with sorting out the children. She is a Sanef Qualified Instructor and should be put on the committee for further KZN tours.
- f) Alison Hyde would also be placed on a Tour committee as she has experience with Ireland 2011 tour.
- g) Louise was very embarrassed that Erinn Dempsey had not being informed timeously, that she was too old for the 2012 Ireland tour, especially in light of the amount of help Jenny Dempsey has given Pony Club over the past years. This has placed KZNPC in bad light and an apology should be sent to Erinn and Jenny.
- h) Alison Hyde gave us a short report on the tour and concluded that the trip was a success and that all the kids had a wonderful time.

15) **INTERBRANCH**

- a) Champion Pony 2011 – Shared between Michaela Strong on Epic Dual and Emma Marshall on Peri Peri (Karkloof)
- b) Champion Horse 2011 – Connor Wilson – Sanasha's Emmet (Karkloof)
- c) Golden Ladd Trophy – Intermediate Rider – Tiffany Jane Heron – Silverstone Shoshone Dior (Shongweni)
- d) Best Pony award – is for the longest serving Pony/Horse at Interbranch
(1) Branches to put forward nominations

16) **Feedback from Interbranch**

- a) Fundraising – Sue Sadler informed branches in the way Summerveld run their fundraising. By charging e.g. R100 for a social/rally which does not cost too much, the branch can put away e.g. R80 from each member, which then goes to their individual kitty for Interbranch. Parents don't end up with a large Interbranch payment. This also encourages members to attend rallies and those who attend all, pay the least for I/B, those who only attend a few, have only that amount deducted from I/B fees.
ALL BRANCHES NEED TO PRIORITIZE FUNDRAISING FOR I/B AS FAMILIES ARE BATTLING
- b) Dressage prize giving to be later along with the Quiz and Braai/social on the first day.
- c) Disco – Social – Braai were suggested and possibly if members could camp at Shongweni club. We would need to look into this.
- d) Open Eventing will run even if we have 1 Open rider.
- e) Sue Sadler will build an Under 10 course which will be in the arena.
- f) Bit Checkers – Odette Allan to arrange
- g) Dressage committee – Ask Nadine Parker to come on board.
- h) Eventing – there must be a proper cool down area with adults assisting, and not kids.
- i) DC's requested that kids have more respect for adults and this must start at ground level during rallies within the Branch.
- j) There was a decision that no yellow cards would be given or points deducted from unruly members at I/B. Discipline/Respect must start at Branch level and must be insisted upon at rallies. Parents need to understand the need for this, and be educated in this regard by the DC's.

17) **Branch District Commissioners to undertake responsibility for the following disciplines for 2012 Interbranch:**

- a) Dressage – (Mt Edgecombe and Zululand)
Zululand to make contact with Mt E regarding assisting.
- b) Equitation – (Queensburgh and Hammersdale)
- c) Show Jumping – (Karkloof Howick and Shongweni)
- d) Eventing – (Summerveld)
- e) Jumpkhana -(Hilton and Ashburton)
- f) Quiz - (Hammersdale)
- g) Social evening- (Summerveld)

- ***Branches will be approached to decorate cross-country jumps.***

NOTE: Rhian will approach Pricilla Young regarding her Eventing programme and what she would charge for auditing. KZNPC cannot afford R2500 for the auditing, and may have to increase the levy charges for running the eventing as we have increase costs e.g. Medic's, ambulance.

18) **General**

Lindsay would like to award Keith Toucher the **Laurel award** for his outstanding conduct during the Ireland Tour. He was a perfect Gentleman and assisted whenever he could.
This is decided at Regional level: Alison Hyde seconded this award.

19) **KZNPC AGM date for 2012 will be 3rd November 2012 – time and venue to be announced.**

Closure